



DATTA MEGHE INSTITUTE OF MEDICAL SCIENCES

(Declared as Deemed to be University under Section 3 of UGC Act, 1956)

Conferred 'A' Grade Status by HRD Ministry, Govt. of India

Re-accredited by NAAC (3rd Cycle) with 'A+' Grade (Score 3.53 on 4 Point Scale)

Sawangi (Meghe), Wardha



Internal Quality Assurance Cell

Quarterly Meeting 29.06.2019

Agenda Paper





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Internal Quality Assurance Cell

Date: 29/06/2019

Agenda for Quarterly Meeting of Internal Quality Assurance Cell to be held on Saturday, 29th June, 2019 at 10.30 am at IQAC Board Room, DMIMS (DU), Sawangi (Meghe), Wardha.

	Item to be discussed
1	To confirm the minutes of the last IQAC Meeting held on Wednesday, 23 rd January, 2019 at IQAC Board Room Sawangi (Meghe), Wardha.
2	To approve the 'Action Taken Report' of the last Quarterly IQAC Meeting 23 rd January, 2019 held at IQAC Board Room of DMIMS (DU), Sawangi (Meghe) Wardha.
3	To Discuss and Approve the Report of the Study Group Constituted under the Chairmanship of Hon. Pro-Vice Chancellor for starting of new Courses/ Increase in intake capacity of various course as per Category 1 status
4	To adopt revised perspective developmental plan of vision 2025 in the light of NAAC/ NIRF/ MOA and Category 1 status
5	To deliberate upon the proposal of secretary IQAC on establishing Centre for Internal Quality Assurance (CIQA) for ODL Courses
6	To deliberate upon Internship SOP for DMIMS DU as submitted by the vice dean students affairs JNMC
7	Any other matter with the permission of the Chair.



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Internal Quality Assurance Cell

Date: 29/06/2019

Agenda Item No 1:

Minutes of the Quarterly Meeting of Internal Quality Assurance Cell held on Wednesday, the 23rd January, 2019 at 2.30 p.m. in IQAC Board Room, DMIMS (DU), Sawangi (Meghe), Wardha

A Quarterly meeting of Internal Quality Assurance Cell, DattaMeghe Institute of Medical Sciences (Deemed to be University), held on Wednesday, the 23rd January, 2019 at 2.30 p.m. in IQAC Board Room, DMIMS (DU), Sawangi (Meghe), Wardha.

The Following members and Invitees attended the meeting:

Sn	Name of Member	Designation
1	Dr. Vedprakash Mishra <i>Hon'ble Pro-Chancellor, DMIMS(DU)</i>	Invitee
2	Shri. SagarjiMeghe <i>Hon'ble, Treasurer, DMIMS (DU)</i>	Invitee
3	Dr. S.S. Patel <i>Hon'ble Chief Co-ordinator, DMIMS(DU)</i>	Invitee
4	Dr. Rajiv Borle <i>Hon'ble Vice-Chancellor, DMIMS (DU)</i>	Chairman, IQAC
5	Dr. Mrs.Nilam V. Mishra <i>Hon'ble Pro-Vice Chancellor, DMIMS (DU)</i>	Member, IQAC
6	Dr. A. J. Anjankar <i>Hon'ble Registrar, DMIMS (DU)</i>	Member, IQAC
7	Dr. Adarshlata Singh <i>Dean Academics, Faculty of Medicine, DMIMS(DU)</i>	Member, IQAC
8	Dr. PradnyaNikhade <i>Dean Academics, Faculty of Dentistry, DMIMS(DU)</i>	Member, IQAC
9	Dr. Priti Desai <i>Dean Academics, Faculty of Ayurveda, DMIMS(DU)</i>	Member, IQAC
10	Dr. Irshad Qureshi <i>Dean Academics, Faculty of Paramedical Sciences, DMIMS(DU)</i>	Member, IQAC
11	Dr. VaishaliTaksande <i>Dean Academics, Faculty of Nursing, DMIMS(DU)</i>	Member, IQAC

12	Dr. AbhayMudey <i>Dean, J.N.Medical College, Sawangi (Meghe), Wardha</i>	Member, IQAC
13	Dr. A.J. Pakhan <i>Dean, SharadPawar Dental College, Sawangi (Meghe), Wardha</i>	Member, IQAC
14	Dr. ShyamButada <i>Dean, Mahatma Gandhi Ayurved College, Hospital & Research Centre</i>	Member, IQAC
15	Dr. AtharuddinKazi <i>Principal, Ravi Nair Physiotherapy College</i>	Member, IQAC
16	Dr. Seema Singh <i>Faculty of Nursing</i>	Member, IQAC
17	Dr. LalitbhushanWaghmare <i>Director, IQAC</i>	Member Secretary, IQAC

The Meeting was conducted under the Chairmanship of Hon'ble Dr.Vedprakash Mishra, Pro-Chancellor, DMIMS (DU). At the outset, the Hon'ble Chairman welcomed all the members and the invitees of the IQA Cell, DMIMS (DU) and called the meeting to order.

As per the Agenda Following items were discussed:

ITEM NO. 1:

Confirmation of the Minutes of the last Quarterly Meeting of IQAC which was held on Wednesday, the 23rd January, 2019.

The minutes of last Quarterly Meeting of Internal Quality Assurance Cell, DMIMS (DU), held on Wednesday, the 23rd January, 2019 at 2.30 p.m., at IQAC Board Room, under the Chairmanship of Dr. Vedprakash Mishra, Hon'ble Pro Chancellor, DMIMS (Deemed to be University). The minutes were circulated in advance to all the members of IQAC for necessary modification(s)/correction(s)/deletion(s) and or any addition(s).

Since there were no suggestion/correction to the minutes of last meeting held on 23rd January, 2019 the same were confirmed.

ITEM NO. 2:

To approve the 'Action Taken Report' of the last IQAC Meeting held on Monday, the 23rd January, 2019 at IQAC Office of DMIMS (DU), Sawangi (Meghe) Wardha.

The Action Taken Report on the actionable points emanating out of the Minutes of the last Quarterly IQAC Meeting held on Wednesday, the 23rd January, 2019 were placed before the Chair.

The Chair reviewed the Action Taken Report point-wise. It expressed its satisfaction over the time bound compliance of all actionable points and noted the Action Taken Report with satisfaction.

ITEM NO. 3:

To appraise the IQAC about participation of DMIMS DU in health science manual pilot testing and discuss the important takeaways

The Health Sciences Manual Pilot Testing was prepared by Director, IQAC. He briefed to the Chair about the Data Templates in which data shall be analyzed using a fixed formula. We are now better positioned to re-align ourselves in terms of data collection and storage. Website is the mirror for the institute a separate

modality than in vogue needs to be implemented for future. This format major point discussed to the all HOI and working to the same information all government bodies.

The Chair observed that and suggested to the concern person modified our website it should be better information to be given.

ITEM NO. 4:

IQAC Point of views on the workshop conducted by the Engineering team on Programme outcome, PSO CO.

The Director (IQAC) brief to the Chair, Outcome Based Education it focuses and organises educational system around what is essential for all students to be able to do successfully at the end of their learning experiences. Program Outcomes are the skills and competencies the learner will be able to demonstrate after completion of the program. The Course Outcomes are the skills and competencies the learner will be able to demonstrate after learning the course/subject.

The Chair review of the satisfactory for PSO CO.

ITEM NO. 5:

Proposal from Hon Vice Chancellor regarding establishment of the Off Campus at Nagpur under DMIMS (DU) in view of the Category 1 status received by the Deemed to be University

The Director, IQAC briefed to the Chair proposed start off campus at Nagpur and offer Allied Health Sciences courses which do not require facilities of a Medical hospital. One of the objectives of the University is to provide opportunity to the aspiring students to acquire qualifications in allied Health Sciences courses, for generation of comprehensive health care team. We can get many more admissions for such courses, if the off campus is created at Nagpur.

The Chair delightfully accepts the review Off Campus at Nagpur under DMIMS (DU) in view of the Category 1 status received by the Deemed to be University.

ITEM NO. 6:

Proposal of Director Student Welfare of establishing a Florence Nightangle Scholarship for Nursing Students

The Director, IQAC briefed to the Chair about the separate scholarship for PBBSC and MSc Nursing students to be started by the name "Florence Nightangle Scholarship for Nursing Students". It shall be applicable to all the students who are taking admission to PBBSC and MSC program except those who join the course on deputation

The Chair note his satisfaction towards the scholarship for PBBSC and M.Sc Nursing.

ITEM NO. 7:

Proposal of IQAC To conduct psychometric analysis of all the students under DMIMS (DU) for understanding a basal level of learner capacities to categorize them as slow or Rapid learners

The Director, IQAC informed to the Chair about conducted psychometric analysis which is being proposed is to carry out a scientific psychometric analysis of the students with the objective of identifying their Learning capabilities so that needful interventions can be made at appropriate times to help them to achieve their goals. Once we can identify the rapid, average and slow learners, appropriate modules can be designed to Challenge and motivate the rapid learners further to satisfy their academic zeal. Design appropriate interventions for the average learners to achieve higher goals.

This need has also been pointed out by NAAC and we should take the lead and start with this process which would be a onetime exercise for the existing students in our campus and can be carried out at the beginning of each academic year after the finalization of the admissions.

The Chair delightfully review for psychometric analysis policy for student and suggested to put on the concept note for consideration in depend person cumulative mapping yearly basis started. Psychometric analysis to be started on month of March 2019.

ITEM NO. 8:

To discuss and finalize the contents of the Student Learning Resource to be provided to all the undergraduate students of DMIMS (DU)

The Director, IQAC informed to the Chair, Student Learning Resource to be provided to all the undergraduate students of DMIMS (DU). DattaMeghe Institute of Medical Sciences (DU), has formulated a working academic plan, called as “THE NOTEBOOK”, this academic plan will help to promote an easy understanding of the CBME based curriculum and generate precise and explicit notes for learning for medical under graduates. The medical graduates need to be updated regards medical conditions, diagnostic advancements and management protocols.

The Chair review of the matter for student learning resources.

ITEM NO 9:

Any other matter with the permission of the Chair.

As there were no any other matters, the meeting concluded with the vote of thanks by the chairman.



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Internal Quality Assurance Cell

Date: 29/06/2019

Agenda Item No 2:

To approve the 'Action Taken Report' of the last IQAC Meeting 23rd January, 2019 held at IQAC Board room of DMIMS (DU), Sawangi (Meghe) Wardha.

Sn	Actionable Points	Responsible Person	Action Taken
1	NRIF, NAAC – DMIMS (DU), information to be planned withall HOI and group discussion with all required parameters for collecting the data in same format on monthly basis. Updated in next meeting.	Director- IQAC, DMIMS(DU)	Complied
2	DMIMS(DU) having a separate Student Learning Resource to be provided to all the undergraduate students.	Director- IQAC, DMIMS(DU)	The separate student learning resource is being prepared in form of notebook in collaboration with Innovinc. The same shall be delivered to the students by August first week
3	Establishment of the Off Campus at Nagpur under DMIMS (DU) in view of the Category 1 status received by the Deemed to be University. Status to be update.	Hon'ble Vice Chancellor, DMIMS(DU).	application to MHRD is ready and shall be submitted by 30 th June 2019.
4	Nursing PBBSC and MSc students to be started separate scholarship for by the name "Florence Nightangle Scholarship for Nursing Students" update in next meeting.	Director- IQAC, DMIMS(DU)	Complied, it is a part of university notification.
5	Set the new yearly targets for the year 2019 as per Vision 2025 document. to be updated.	Director- IQAC, DMIMS(DU)	Complied. Covered in agenda item no 5

Agenda Item No 3:

To Discuss and Approve the Report of the Study Group Constituted under the Chairmanship of Hon Pro Vice Chancellor for starting of new Courses/ Increase in intake capacity of various course as per Category - I status

Preamble

The University Grants Commission has notified in the official Gazette dated **12th February 2018**, the **University Grants Commission [Categorization Of Universities (Only) For Grant Of Graded Autonomy] Regulations, 2018 dated 12th February, 2018.**

The regulations primarily is for the categorization of the Universities into three grades namely **Grade-I, Grade-II and Grade-III** on the basis of eligibility criteria prescribed and the modality of grant hereat.

In this matter Hon Pro-Chancellor had sent an advisory mentioning the clauses applicable to DMIMS (DU) and possible accruable benefits of the institute being placed in the Category I in view of the NAAC **cumulative score of 3.53.**

The working plan for actualization of the said advisory was submitted to the Academic Council and the Board of Management by the Director IQAC as annexed at Annexure 1

At Point No 2 of the aforementioned regulation the benefit accruable was

“Universities may start a new course /programme/ department/ school/centre in disciplines that form a part of its existing academic framework without approval of the UGC, provided no demand for fund is made from the government on account of starting the new course/programme/department/school/ centre. Degree programs shall be consistent with the approved nomenclature of the UGC. Diploma and certificate courses approved by its Statutory Authorities or Statutory Regulatory Authorities wherever required, may be started in new and innovative areas that are relevant to local, national or international needs, with information to the UGC “

As such for working out the strategy to maximize the benefits of this provision it was postulated to form a study group under the chairmanship of **Hon Pro Vice Chancellor** having following ex-officio members:

1. All Dean Academics
2. Dean Allied Courses
3. Director School of Advanced Studies
4. Director IQAC as member secretary

The study group was formed vide internal communication dated 9-06-2019. The study group had convened 3 meetings for the finalization of the report. The Group has proposed the phase-wise starting of various courses under the Deemed to be University.

The Courses proposed were based on the need analysis, (regional as well as global), financial, academic and infrastructural feasibility

The Study Group has also taken into consideration the starting of the Off Campus Centre at Nagpur. The Courses which can be planned under various categories are enlisted.

Salient Recommendations

1. Rechristening the University

In view of the broadening of the Spectrum of the Deemed to be University, the study group recommends that the name of the Deemed to be University be changed from Datta Meghe Institute of Medical Sciences (Deemed to be University) to **Datta Meghe Institute of Higher Education and Research (Deemed to be University)**

Objectives of trust- rechristening- action plan

2. Addition of Faculties

(**ACADEMIC FUNCTIONING STRENGTHS- hs, s&t, Humanities, Material sciences, C& Man and others**)

Variety of courses are to be started in the varied faculties, hence it is essential to incorporate new faculties in the University. To begin with the study group proposes establishment of faculty of **Science and Technology, faculty of Humanities, faculty of Commerce and Management** in the current year and later on establishment of faculty of Pharmacy and faculty of Agricultural Sciences from the subsequent year.

3. The Online and The Open and Distance Mode of Education

Online education is no longer a trend. Rather, it is mainstream. In the fall of 2012, 69% of chief academic leaders indicated online learning was critical to their long- term strategy and of the 20.6 million students enrolled in higher education, 6.7 million were enrolled in an online course (Allen & Seaman, 2013; United States Department of Education, 2013). As developments in educational technology continue to advance, the ways in which we deliver and receive knowledge in both the traditional and online classrooms will further evolve. It is necessary to investigate and understand the progression and advancements in educational technology and the variety of methods used to deliver knowledge to improve the quality of education we provide today and motivate, inspire, and educate the students of the 21st century.

The study group has dealt the various ways and means of entering into the online and distance education for which the deemed to be university has been granted permission. **While the UGC through ODL regulations permits the simultaneous starting of the programs in ODL and Conventional Mode, the online mode of education eligibility requires at least one batch of students to have passed in the conventional mode. Hence to attain the eligibility for starting of online programs in conventional mode the study group proposes to start certain one year courses under various faculties to begin with.**

4. Conventional/ Flagship Courses

As per the recommendations of the NAAC Peer Team the current scenario of Higher education the study group is of the unanimous opinion the university should indulge in maximization of its post graduate output and should also venture into starting of various super-specialty programs in a phasic manner.

As per the new Establishment of Medical Colleges regulation Amendment 2019 published in the gazette of India, (14th May 2019) the Deemed to be Universities can be a part of the Consortium for establishment of the Medical College. The study group recommends that the Deemed to be University should explore the feasibility of establishing the new Medical College as a part of the consortia as it will ease out the burden of establishment of the medical college in a stand alone mode. It can also be clubbed with the establishment of the off Campus in Nagpur.

Faculty	Science&Technology		Commerce / Management sciences		Humanities	
	Name of Courses	Duration	Name of Courses	Duration	Name of Courses	Duration
UG Degree Courses	<ol style="list-style-type: none"> 1. B. Sc Honorary-PCM 2. B. Sc Honorary-BCZ 3. B. Sc- Forensic Science 4. B.C.A 	3 yrs	<ol style="list-style-type: none"> 1. B.Com Honors 2. B.B.A. 3. B.B.M. – Business Management. 	3 yrs	<ol style="list-style-type: none"> 1. B.A. Honors English Literature 2. B.A. Honors Geography 3. B.A. Honors History 4. B.A. Honors Political Science 5. B.A. Honors Mass communication 6. B.A. Honors Civil Services 7. B.A. Honors Economic 	3 yrs
PG Diploma Courses	<ol style="list-style-type: none"> 1. P.G. D. Information Technology 2. P.G. D. in Data Science 3. P.G. D. in Business Analysis & Intelligence. 	1 yr	<ol style="list-style-type: none"> 1. P.G. Diploma in HRM 2. P.G. Diploma in Retail management 3. P.G. Diploma in Operation Management 4. P.G. Diploma in NGO Management. 5. P.G. Diploma in Marketing& Sale Management 6. P.G. Diploma in Logistic& SCM Management 7. P.G. Diploma in International Management 8. P.G. Diploma in Global Finance Market 9. P.G. Diploma in Finance & Account 10 P.G. Diploma in Digital Marketing & Strategic 11 P.G. Diploma in Business Management 	1 yr	<ol style="list-style-type: none"> 1. P.G. Diploma Journalism & Mass Communication. 	1 yr

			12 P.G. Diploma in Advertisement & Brand Management			
Diploma Courses	1. Diploma in Information Technology	1 yr	1. Diploma in Tax Management 2. Diploma in Business Management 3. Diploma in Advertisement & Brand Management	1 yr	1. Diploma in French Language 2. Diploma in Spanish Language 3. Diploma in German Language	6 mth certificate course

5. PhD and Post-Doctoral Programs

As such the University needs to enhance its PhD output and the study group endorses the report of the PhD Cell in regards to broadening the areas for PhD and places for doctoral research in tune with the UGC PhD Regulations 2019.

As per the Advisory Received from Hon Pro-Chancellor Sir the study group emphasizes the need to venture into the Post-Doctoral programs in various forms.

The detailed Courses of indulgence in the coming 5 years are annexed herewith. However in view of the urgency in terms of the beginning of the academic session the Study group recommends submission for approval of various courses under the deemed to be University for the Current academic year 2019-20

Bye law for DSC program tabled

New Faculties to Start

- Science and Technology
- Humanities
- Commerce and Management

New Courses To Start under Allied Health Sciences

Sn	Name of the Course	Course Level	Duration	Intake
1	B.Sc. (Clinical Nutrition & Dietetics)	UG	3 Years	10
2	B.Sc. (Health Information Administration)	UG	3 Years	10
3	BSc (Biostatistics)	UG	3 Years	20
4	B.Sc. Anesthesia Technology	UG	3+1 Year (Internship)	10
5	B.Sc. (Cardiac Technology) ECHO (USG Sim)	UG	3+1 Year (Internship)	10
6	B.Sc. (CVT) Cardiovascular Technology (Cath lab + CVTS)	UG	3+1 Year (Internship)	10
7	B.Sc. Accident and Trauma Care Technology (ATLS sim)	UG	3+1 Year (Internship)	10
8	B.Sc. In Neuroelectrophysiology (ECG, EEG, NCV, EMG, BERA, VEP)	UG	3+1 Year (Internship)	10

9	M.Sc. In Medical Laboratory Technology phlebotomy	PG	2 Year	5
10	Diploma in Medical Equipment Technology	Diploma	2+6 Month (Internship)	10
11	M.Sc. (Biostatistics)	PG	2 Years	5
12	M.Sc. (Clinical Research)	PG	2 Years	5
13	M.Lib.	PG	2 Years	5
14	M.Sc. (Clinical Embryology)	PG	2 Years + 3 Months Internship	5

New Courses To Start at The Main Campus

New Courses to start At Off Campus

Sn	Name of the Course	Course Level	Duration	Intake
1	Bachelor of Optometry - B.Optom	UG	3+1 Year (Internship)	10
2	B.Sc. (Medical Radiological Imaging Technology)	UG	3+1 Year (Internship)	20
3	B.Sc. (Renal Replacement Therapy & Dialysis Technology)	UG	3+1 Year (Internship)	10
4	B.Sc. (Respiratory Therapy)	UG	3+1 Year (Internship)	10
5	Advance Certificate Course in Biomedical Equipment Management 1 year	PG Diploma	2+6 Month (Internship)	10
6	B.Sc. (Health Information Administration)	UG	3 Years	10
7	BSc (Biostatistics)	UG	3 Years	20
8	B.Sc. (Clinical Nutrition & Dietetics)	UG	3 Years	10
9	M.Sc. (Biostatistics)	PG	2 Years	5
10	M.Lib.	PG	2 years	5
11	B.A	UG	3 Years	100
12	B.Com	UG	3 Years	100
13	B.Sc	UG	3 Years	75
14	BCA	UG	3 Years	50
15	BBA	UG	3 Years	50
16	MBA (subject to AICTE Approval)	PG	2 Years	30
17	MBBS (Consortium Mode Subject to feasibility)	UG	4 & ½ years with 1 year internship	150

18	Post Graduate Diploma in Human Resource Management (PGDHR)	PG	1 year	10
19	Post Graduate Program in Blockchain Technology & Management (PGP-BTM)	PG	1 year	10
20	Post Graduate Diploma in Retail Management (PGDRM)	PG	1 year	10
21	Post Graduate Diploma in Public Accounting (PGDPA)	PG	1 year	10
22	Post Graduate Diploma in Operations Management (PGDOM)	PG	1 year	10
23	Post Graduate Diploma in NGO Management (PGDNGO)	PG	1 year	10
24	Post Graduate Diploma in Marketing and Sales Management (PGDMS)	PG	1 year	10
25	Post Graduate Diploma in Machine Learning & Artificial Intelligence (PGD-ML&AI)	PG	1 year	10
26	Post Graduate Diploma in Logistics And Supply Chain Management (PGDLSM)	PG	1 year	10
27	Post Graduate Diploma in Journalism and Mass Communication (PGDJMC)	PG	1 year	10
28	Post Graduate Diploma in International Business (PGDIB)	PG	1 year	10
29	Post Graduate Diploma in Information Technology (PGDIT)	PG	1 year	10
30	Post Graduate Diploma in Hospital Administration (PGDHA)	PG	1 year	10
31	Post Graduate Diploma in Global Financial Markets (PGDGFM)	PG	1 year	10
32	Post Graduate Diploma in Finance And Accounting (PGDFA)	PG	1 year	10
33	Post Graduate Diploma in Digital Marketing Strategies	PG	1 year	10
34	Post Graduate Diploma in Digital Marketing Strategies (PGD-DMS)	PG	1 year	10
35	Post Graduate Diploma in Data Science (PGD-DS)	PG	1 year	10
36	Post Graduate Diploma in Clinical Nutrition (PGDCN)	PG	1 year	10
37	Post Graduate Diploma in Business Management (PGDBM)	PG	1 year	10
38	Post Graduate Diploma in Business Analytics & Intelligence (PGD-BA&I)	PG	1 year	10
39	Post Graduate Diploma in Advertising and Brand Management (PGDABM)	PG	1 year	10
40	Diploma in Information Technology (DIT)	PG	6 months	10
41	Diploma in French Language (DFRL)	PG	6 months	10
42	Diploma in Forex Management (DFOREX)	PG	6 months	10

43	Diploma in Business Management (DBM)	PG	6 months	10
44	Diploma in Advertising And Brand Management (DABM)	PG	6 months	10
45	Diploma in Spanish Language (DSPL)	PG	6 months	10
46	Diploma in German Language (DGL)	PG	6 months	10

New Fellowship Courses to launch under School of Advanced Studies

1. Fellowship in Dermato-pathology, Dermatology
2. Fellowship in Nuclear Medicine , Radiology
3. Fellowship in Physiotherapy, Spine and Rehabilitation, RNPC
4. Fellowship in Occupational, Health Nursing, CHN,SRMMCON
5. Fellowship in Vascular Surgery
6. Fellowship in Onco Pathology

Flagship Courses

- New Super-specialty Courses

S No	Name of the Course	Duratio n	Intake	Eligibility
1	DM Cardiology	3 Years	4	MD / DNB General Medicine MD / DNB Pediatrics MD / DNB Respiratory Medicine
3	DM Critical Care	3 Years	4	MD
4	DM Neonatology	3 Years	4	MD
5	MCh Neurosurgery	3 Years	4	MD / DNB in Medicine
6	DM in Interventional Radiology	3 Years	4	MD / DNB in Radiology

In the context of new teachers regulation MCI june 2019 to be looked in to SS courses

- New UG Programs Under DMIMS (DU)
 - B Pharm
 - GNM
 - D Pharm
- New PG Course

SNo	Name of the Course	Faculty	Duratio n	Intake	Eligibility
1	MD Emergency Medicine	Faculty of Medicine	3 Years	4	MBBS

- Increase in UG Intake – BAMS 60 to 100
- Increase in Intake in existing PG Courses

Sn	Name of the Course	Discipline	Duration	Increase in Intake
1	MS in Orthopedics Surgery	Faculty of Medicine	3 Years	8 to 15
2	MD in General Medicine	Faculty of Medicine	3 Years	18 to 26
3	MS in General Surgery	Faculty of Medicine	3 Years	16 to 24
4	MD in Pediatrics	Faculty of Medicine	3 Years	10 to 14
5	MD in Aneasthesia	Faculty of Medicine	3 Years	13 to 20
6	MD in Dermatology	Faculty of Medicine	3 Years	4 to 5
7	MD in Radio-dignosis	Faculty of Medicine	3 Years	10 to 15
8	MS in Ophthalmology	Faculty of Medicine	3 Years	8 to 10
9	MD in Respiratory Medicine	Faculty of Medicine	3 Years	3 to 6
10	MD Psychiatry	Faculty of Medicine	3 Years	3 to 5
11	MS ENT	Faculty of Medicine	3 Years	3 to 5
12	MD Pathology	Faculty of Medicine	3 Years	12 to 15
13	MD in Shalyatantra	Faculty of Ayurveda	3 years	2 to 6
14	MDS in Oral Surgery	Faculty of Dentistry	3 Years	5 to 6
15	M.Sc. In Medical Surgical Nursing	Faculty of Nursing	3 Years	6 to 8

- I unit 5 admissions

New ODL Courses from the Current Academic Year (January 2020 Session)

SN	Name of the Course	Duration	Intake	Eligibility
1	B.Sc. (Health Information Administration)	3 Years	10	10+2 (PCB)
2	BSc (Biostatistics)	3 Years	20	10+2 (PCB)
3	PG Diploma in Medical Record Management.	1 Year	10	Any Graduate
4	PGD Hospital & Healthcare Management	1 Year	10	Graduate in any discipline
5	PGD Medico Legal Systems	1 Year	10	Graduate in any discipline
6	PGD Health Insurance Management	1 Year	10	Graduate in any discipline
7	PGD Clinical Research	1 Year	10	Graduate in Life Sciences or Medical Sciences or Statistics from recognized university.
8	PGD Quality Management of Hospital & Healthcare Organization	1 Year	10	Graduate in any discipline
9	PGD Applied Nutrition & Dietetics	1 Year	10	Graduate in any discipline
10	PGD Pharmacovigilance and Clinical Data Management	1 Year	10	Graduate in Life Sciences or Medical Sciences or Statistics from recognized university.
10	Hospital Planning and Designing	1 Year	10	Graduate in any discipline
11	Post Graduate Diploma in Tobacco control	1 Year	10	Graduate in any Public health / Medicine/ Dentistry/ Nursing/ Pharmacy
12	Post Graduate Diploma in Diabetes	1 Year	10	Graduate in any Public health / Medicine/ Dentistry/ Nursing/ Pharmacy
13	Post Graduate Diploma in HIV/Aids	1 Year	10	Graduate in any Public health / Medicine/ Dentistry/ Nursing/ Pharmacy
14	PG Diploma in Medical Education Technique	1 Year	10	Post MD/MS
15	PG Diploma in Dental Education Technique	1 Year	10	Post MDS
16	PG Diploma in Ayurveda Education Technique	1 Year	10	Post MD/MS
17	PG Diploma in Nursing Education Technique	1 Year	10	Post M.Sc. Nursing
18	PG Diploma in Physiotherapy Education Technique	1 Year	10	Post MPT.

Agenda Item No 4:

To adopt revised perspective developmental plan of vision 2025 in the light of NAAC/ NIRF/ MOA and Category 1 status

Attached as separate file.

Agenda Item No 5:

To deliberate upon the proposal of Director IQAC on establishing Centre for Internal Quality Assurance (CIQA) for ODL Courses

To broaden to all new streams

Centre for Internal Quality Assurance (CIQA)

1. The objective of establishment of Centre for Internal Quality Assurance (CIQA) is to develop and put in place a comprehensive and dynamic internal quality assurance system to provide high quality programmes of higher education in the Open and Distance Learning mode. Its functions would inter alia include the following:-

- (i) To maintain quality in the services provided to the learners.
- (ii) To ensure continuous improvement in the entire operations of the Higher Educational Institution.
- (iii) To identify the key areas in which the Higher Educational Institution should maintain quality.
- (iv) To disseminate information on quality assurance.
- (v) To devise mechanisms for interaction and obtaining feedback from various Departments or Centres or Schools in the Higher Educational Institution.
- (vi) To suggest to the authorities of the Higher Educational Institution, measures for qualitative improvement.
- (vii) To ensure the implementation of its recommendations through regular monitoring.
- (viii) To ensure participation of all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government in quality improvement processes.
- (ix) To prepare Programme Project Report and ensure another launch of programme(s).
- (x) Collection, collation and dissemination of accurate, complete and reliable statistics about the quality of the programme(s).

Activities of Centre for Internal Quality Assurance:

To fulfil the above objectives the Centre for Internal Quality Assurance shall –

- (i) prepare a Programme Project Report for each programme according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme;
- (ii) get the Programme Project Report approved by the appropriate authority of the Higher Educational Institution and the Commission before launch of the programme;
- (iii) oversee the development of Study Learning Material (SLM), integration of Information and Communication Technology (ICT), setting up of Learning Centres and coordination with the parent institution and relevant Regulatory authorities;
- (iv) put in place monitoring mechanism to ensure the proper implementation of Programme Project Reports;
- (v) design annual plans for quality level enhancement at the level of the Higher Educational Institution and ensure their implementation;
- (vi) arrange for feedback responses from students, employers and other stakeholders for quality related institutional processes;

- (vii) develop quality benchmarks or parameters for the various academic and administrative activities of the Higher Educational Institution;
- (viii) obtain information from other Higher Educational Institutions on various quality benchmarks or parameters and best practices;
- (ix) organise workshops or seminars on quality related themes and Higher Educational Institution wise dissemination of the proceedings of such activities;
- (x) suggest restructuring of programmes in order to make them relevant to the job market;
- (xi) develop and implement innovative practices in major areas leading to quality enhancement in services to the learners;
- (xii) create learner centric environment rather than institution centric environment;
- (xiii) cultivate creativity and innovation in the faculty and staff;
- (xiv) adopt measures to ensure internalisation and institutionalisation of quality enhancement practices through periodic accreditation and audit;
- (xv) conduct or encourage system based research to bring about qualitative change in the entire system;
- (xvi) coordinate between the Higher Educational Institution and the Commission for various quality related issues or guidelines;
- (xvii) record activities undertaken on quality assurance in the form of an annual report; and
- (xviii) to coordinate recognition and accreditation of the Higher Educational Institution.

Composition

A Centre for Internal Quality Assurance Committee should be constituted which shall be chaired by its Director, and consisting of academic staff and internal quality auditors nominated from various functions or departments of the Higher Educational Institution. It shall perform following functions:-

It is therefore requested that The IQAC shall constitute CIQA and the composition of the same shall be submitted to the Academic Council for its approval.

Agenda Item No 6:

To deliberate upon Internship SOP for DMIMS DU

Draft Interns Attendance SOP

Datta Meghe Institute of Medical Sciences (DU)
Sawangi (M), Wardha

Internship is a phase of training wherein a graduate is expected to learn methods/modalities for actual practice of medical and health care and acquire skills under supervision so that he/she may become capable of functioning independently.

Specific Objectives proposed under DMIMS (DU) state that at the end of the internship training, the interns shall be able to:

- i. Diagnose clinical common disease conditions encountered in practice and make timely decision for referral to higher level;
- ii. Use discreetly the essential drugs, infusions, blood or its substitutes and laboratory services.
- iii. Manage all type of emergencies-medical, surgical obstetric, neonatal and pediatric, by rendering first level care;
- iv. Demonstrate skills in monitoring of the national health programmes and schemes, oriented to provide preventive and promotive health care services to the community;
- v. Develop leadership qualities to function effectively as a leader of the health team organized to deliver the health and family welfare service in existing socio-economic, political and cultural environment;
- vi. Render services to chronically sick and disabled (both physical and mental) and to communicate effectively with patient and the community.

Our experience has taught us that the most important assurance regarding performance of the students comes from his/her regular attendance in the classes and maximum involvement in the teaching-learning activity. Similarly, performance of interns can be best assessed by his participation in bedside procedures and learning the expected skills. To ensure same and also to keep the accountability of regular participation of interns in the rotatory internship programme which can emphasize their learning under all the aspects of learning needed during the phase of internship, the attendance cell will monitor attendance of all interns posted with various departments as a part of Internship. Our best performing interns not only have attendance constantly above 95% but also whole-hearted participation in clinical procedures performed on patients.

Every constituent college of the University has an Attendance cell with the central one located at Vice Dean's office, Jawaharlal Nehru Medical College. The main functions of the cell regarding internship programme are as enumerated as below;

- Monitoring interns' attendance in OPDs , wards and camps
- Addressing the interns' grievances regarding attendance
- Counselling of interns with less attendance
- Maintain communication with parents/guardians
- Monitoring of internship postings to ensure proper rotation as per university norms.
- Proper maintenance of records
- Ensuring transparency of records

Attendance criteria to be eligible for Internship Completion Certificate

- The university shall strictly adhere to the attendance criteria for eligibility to Certification of Internship Completion which shall be according to the weekly time-table as follows

Weekly time-table for interns' postings

Day	9 am to 10 am	10 am to 1 pm	2 pm to 9 pm
Monday	Demonstration of procedure	Posting in OPD/ Ward/ OT/peripheral canter as per working of the department	Self-Study
Tuesday	Lecture	Posting in OPD/ Ward/ OT/peripheral canter as per working of the department	Self-Study
Wednesday	Coaching for PG entrance/USMLE/ self-study (or) Involvement in Research activity		Self-Study
Thursday	Demonstration of procedure	Posting in OPD/ Ward/ OT/peripheral canter as per working of the department	Self-Study
Friday	Unit Rounds / participation in the procedure	Posting in OPD/ Ward/ OT/peripheral canter as per working of the department	Self-Study
Saturday	Coaching for PG entrance/USMLE/ self-study (or) Involvement in Research activity		
Sunday	Coaching for PG entrance/USMLE/ self-study		

- The Interns will be posted in departments as per rotatory postings for 365 days and the respective department will be responsible for the conduction of daily teaching activity of 9am to 10 am and Posting in OPD/ Ward/ OT/peripheral canters as per working of the department 10 am to 1 pm.
- Both the activities shall be monitored by attendance cell and interns attendance to the activity will be on face recognition punch.
- Daily self-study will be allotted the timing of 2 pm to 9 pm wherein interns shall mandatorily do face punch and utilize the resources like library, digital library and clinical material within college or hospital campus for self-study purpose.
- Two days (Wednesday or Saturday and Sunday) shall be strictly given to Coaching for PG entrance/USMLE/ self-study based on individual intern's preference.
- However, interns shall produce the in and out attendance within campus on face recognition machines and follow working pattern in the department for remaining 5 days.
- Attendance cell shall monitor and compile the weekly attendance of all interns and submit the total posting-wise attendance duly signed by the convener, attendance cell to the internship in-charge of the college and the HOI.
- The intern failing to attain the required progressive attendance in a particular posting will not eligible to get internship completion in that posting. However; interns as well as parents can keep track of progressive attendance through the attendance cell to rectify any discrepancies well within time.

Institutional Internship Schedule

Community Medicine	60 days 1. 30 days in Rural Health training center 2. 30 days in Urban Health Training Center
Medicine (Including 15 days of psychiatry)	60 Days
Surgery (Including 15 days of Anesthesia)	60 Days
Obst. & Gynae. (Including family welfare planning)	60 Days
Pediatrics	30 Days
Orthopedics (Including family PMR)	30 Days

ENT	15 Days
Ophthalmology	15 Days
Casualty	15 Days

Elective posting (1X15 days)	15 Days
Subjects for elective posting will be as follows	
<ol style="list-style-type: none"> 1. Dermatology & Sexually Transmitted Diseases 2. Tuberculosis & Respiratory Diseases 3. Radio-diagnosis 4. Forensic Medicine 5. Blood Bank 	

The standard Operative procedure given below will be a useful guide to understand the functioning of attendance cell.

Standard Operative Procedure (SOP) of Attendance Cell

Biometric Machine (face Reading) in Attendance Cell



Face Reading machines will be installed at various places like AVBRH, JNMC and Outreach Centre of Deoli, seloo and Arvi Naka



Interns shall do face reading daily while resuming and after duty



Attendance Cell shall monitor the daily face reading attendance and keep the record of the same against the weekly time-table



The attendance cell shall timely (after each posting of interns) display the attendance of all interns as per attendance criteria



The Internship Completion Committee shall produce the completion certificates based on compiled attendance

Attendance Policy

- Interns' attendance on the face reading machines will be considered; there shall be no manual register of attendance at the level of the department.
- Minimum time span of 3 hours should be there between in and out attendance timings for the daily departmental posting.
- The intern shall maintain the Daily log of activity and it has to be certified at least twice in a month by the head of the department / Internship In-charge of the department and at least once by the Vice Dean students' affair/ Convener Internship activity.
- Interns posted for night duty should get a day off on the next day
- Overall supervision will be done by the attendance cell
- Internship Completion committee shall be appointed which will decide the internship completion based on compiled attendance produced by attendance cell

SOP of attendance cell to improve/rectify the progressive attendance record of students:-

- 1) Daily and posting-wise display of attendance so that interns keep track of their records and get their grievances sorted out well within time
- 2) Counseling of interns by members of attendance cell as well as respective departments at the end of each posting.
- 3) Three monthly communications to parents whose wards are absent without pre-intimated leave or absent in any internship posting.

Evaluation Methods

Evaluation of Interns for assessing eligibility for issuing Internship Completion Certificate is to be Head of the institution (this may be assigned to any head of the department).

The evaluation system shall assess the skills of a candidate while performing the minimum number of activities/ procedures as enlisted with an objective that successful learning of these procedures by a candidate will enable him to conduct the same in his actual practice of Medical /Health Care, so that she/he may become capable of functioning independently as a Doctor.

- 1) The conduct of evaluation, maintaining the record and submission of the same to the Head of the Institutions (their nominee) and the University shall be the responsibility of Head of the concerned Departments.

- 2) Evaluation of a candidate in respective discipline will be carried-out by a team of evaluators consisting of Head of the Department and one member of the same dept. of the rank of Associate Professor and one member from each of the allied subject(s).
- 3) The evaluation shall be **formative (day to day) and summative (at the end of posting)** in the discipline.
- 4) The evaluation shall be done on or before the completion of the posting in disciplines.

An Intern shall be evaluated **on the basis of demonstrated skills** while performing the procedures / activities mentioned under “**must perform column**”. As far as possible, award of marks by the evaluators shall be on the basis of the skills observed by them. Each discipline contains two tables.

- 1) X table: - This table reflects all procedures /Activities with targets enlisted by Apical Councils. (For formative evaluation)
- 2) Y table: - Contain the procedure on which evaluation should be done (For evaluation)

NOTE:

In case, if the above X and Y tables are not defined by the respective apical councils the same should be developed by constituent colleges of DMIMSDU based on their essential cognitive, psychomotor domain essential for providing the health care to the population.

Cumulative Grade Point Average System

Evaluation of training shall be undertaken by an objective approach using situational tests in knowledge, skills and attitude during and at the end of training.

Score obtained in assessment through **A: Y table and B:satisfactory completion table** from each department will be considered for assigning the grades. Average of both (Y table and **satisfactory completion table**) will be taken together for assigning the final grade towards successful Internship completion in that subject.

Satisfactory completion shall be determined on the basis of the following:

S N	Particulars	Score (0-10)
1	Proficiency of knowledge required for each case	
2	The competency in skills expected to manage each case – must perform/ assisted / observed	
3	Responsibility, punctuality, work up of case, involvement in treatment, follow-up reports	
4	Capacity to work in a team (Behaviour with colleagues, nursing staff and relationship with paramedical)	
5	Initiative, participation in discussions, research aptitude	
	Total / Average	

60 % weightage shall be given to the subject specific skills acquired by students

20 % weightage will be given to exhibiting the capacity of student to work in a team

Remaining 20 % weightage will be given to researches conducted under the department

Additional weightage will be given to the conversion of researches into publications during entire internship.

CALCULATION OF GRADES

Percentage secured by student	Grade	Grades on 9 Point Scale
90 - 100	A+	9.0
80 - 89	A	8.0
70 - 79	B+	7.0
60 - 69	B	6.0
50 - 59	C+	5.0
40 - 49	C	4.0
30 - 39	D+	3.0
20 - 29	D	2.0
10 - 19	E	1.0
Less than 10	F	00

DETAILS OF DEPARTMENT WISE POSTING AND SCORING FOR A = Y TABLE AND

B = SATISFACTORY COMPLETION TABLES

Each department/ event will be converted to a 100 marks for Y table (even if actual is less or more) and Actual satisfactory completion score of that department will be considered for calculation.

S. No.	Particulars/ Department	Allotted time	Score obtained		
			A = Y table score	B = Satis. Compl Score	Total A + B
1.	Orientation program	5-6 days			
2.	Com. Medicine	60 days			
3.	Gen. Medicine	45 days			
4.	Psychiatry	15 days			
5.	Elective	15 days			
6.	Casualty	15 days			

7.	Gen. Surgery	45 days			
8.	Orthopedics	30 days			
9.	Anesthesia	15 days			
10.	Ophthalmology	15 days			
11.	ENT	15 days			
12.	Obs&Gyn	60 days			
13.	Pediatrics	30 days			
	Total	365/366 days			

The CGPA is rounded up to one decimal place.

The final grade earned will be as per following table.

CGPA Grade	A+	A	B+	B
CGPA Score	8.0-10	7.0-7.9	6.0-6.9	5.0- 5.9

* Intern will repeat 1/3rd of total period of internship in each subject where he score less than Grade 'C'

Apart from above, evaluation of training shall be also be undertaken by an objective approach using situational tests in knowledge, skills & attitude during & at the end of training. .

Satisfactory completion shall be determined on the basis of the following (For all dept.)

S N	Particulars	Score (0-10)
1	Proficiency of knowledge required for each case	
2	The competency in skills expected to manage each case – must perform/ assisted / observed	
3	Responsibility, punctuality, work up of case, involvement in treatment, follow-up reports	
4	Capacity to work in a team (Behavior with colleagues, nursing staff & relationship with paramedical)	
5	Initiative, participation in research and research aptitude	
	Total	

Poor	Fair	Good	Very Good	Excellent
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03	3-4	5-6	7-8	8-10
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NOTE:

Following the evaluation, the concerned Head of the Department will submit the statement of marks obtained by the candidate to the University and the concerned Head of the Institution, within one week from the date of completion of evaluation.

It shall be necessary for the concerned Head of the Department to obtain the signature of the candidates against the marks obtained by them in evaluation. However, if a candidate refuses to sign the same, the Head of the Department may submit the statement without signature of the candidate, but with his own remarks against such candidate.

A candidate shall have the right to register his grievance in any aspects of conduct of evaluation/award of marks, separately to the concerned Head of the Department and Head of the Institution, within three days from the date of completion of his evaluation. The Dean/Head of the Institution shall constitute Grievance Cell comprising of three senior professors, who are from depts. other than the Departments, involved in conduct of evaluation. The Cell after considering such grievances will submit its report to the Dean along with the remarks. The Dean shall communicate to the candidate, the decision taken by the Committee/Cell if the candidates are not satisfied with the decision he can appeal to the University for redressal of the grievance within a week. The decision taken by the University shall be final and binding.

It shall be necessary for a candidate to obtain minimum passing marks in evaluation in the area of Internship Programme, mentioned under discipline sub-clause, to be eligible for issuing of Internship Completion Certificate by the Dean/Head of the Institution. If a candidate is declared as unsuccessful in any of the disciplines he shall be required to repeat the posting in the respective discipline for a period of 30% of the total number of days/months, prescribed for that discipline in Internship Training/posting.

Only after passing in evaluation, after the repeat posting in respective discipline(s) the candidate will be eligible to obtain Internship Training Completion certificate from the concerned Head of the Institute.

TRANSFER POLICY:

In addition to circular dated 13/02/2010 additional guidelines are as follows:

All interns who are permitted for transfer at any recognized medical college and hospital (in the state or outside state) will have to carry out his rural internship at the parent college.

Note: Email ID for communication: atncelldmims@gmail.com

Agenda Item No 7:

Any other matter with the permission of the Chair



**Director IQAC,
DMIMS (DU)**